

TROOP 333
LIFE TO EAGLE PROCESS

BASIC REQUIREMENTS FOR THE EAGLE RANK

- ACTIVE IN THE TROOP FOR 6 MONTHS AS A LIFE SCOUT
- AS A LIFE SCOUT, DEMONSTRATE SCOUT SPIRIT BY LIVING SCOUT OATH AND LAW
- EARN TOTAL OF 21 MERIT BADGES, INCLUDING 13 REQUIRED BADGES
- WHILE A LIFE SCOUT SERVE ACTIVELY IN YOUR TROOP IN ONE OR MORE POSITIONS OF RESPONSIBILITY
- WHILE A LIFE SCOUT PLAN, DEVELOP AND GIVE LEADERSHIP TO OTHERS IN A SERVICE PROJECT TO ANY RELIGIOUS INSTITUTION, ANY SCHOOL, OR YOUR COMMUNITY.
- WHILE A LIFE SCOUT PARTICIPATE IN A SCOUTMASTER CONFERENCE.
- SUCCESSFULLY COMPLETE YOUR BOARD OF REVIEW OF THE EAGLE SCOUT RANK.

BASIC PAPERWORK FOR THE EAGLE RANK

1. EAGLE PROJECT AND WORKBOOK (3 PARTS: PROPOSAL, PLAN, REPORT), FILLED OUT WITH SIGNATURES. ALL PAGES OF PROJECT REPORT WITH ALL SIGNATURES NEED TO BE TURNED IN.
2. EAGLE SCOUT APPLICATION WITH CORRECT DATES AND SIGNATURES (DOCUMENT COMPLETED MERIT BADGES)
3. STATEMENT OF YOUR AMBITIONS AND LIFE PURPOSE
4. SUBMIT REFERENCE LETTERS TO:
 - a. PARENTS, TEACHER, RELIGIOUS, EMPLOYER , 2 OTHERS
 - b. AT LEAST 2 WEEKS BEFORE YOU WILL BE READY TO TURN IN PAPERWORK
5. MAIL OR DELIVER ALL DOCUMENTS TO SCOUT OFFICE IN CLEVELAND.
6. ALL FORM AND INFORMATION ARE ON COUNCIL WEBSITE:
[HTTPS://LECBSA.ORG/EAGLE-SCOUT](https://lecbsa.org/eagle-scout)

[HTTPS://LECBSA.ORG/EAGLE-SCOUT](https://lecbsa.org/eagle-scout)

[Lake Erie Life to Eagle Process](#)

[Rank Requirements](#)

[Eagle Scout Rank Application](#)

[Eagle Scout Personal Information File Sheet](#)

[Reference Letters for Eagle Scout Candidates](#)

[Application for Alternate Eagle Scout Rank Requirements](#)

[Belated Eagle Scout Rank Application](#)

[Eagle Scout Challenge](#)

[Navigating the Eagle Scout Application](#)

[Eagle Scout Project Workbook](#)

Advancement Update: This is the revised Eagle Scout Service Project Workbook for 2019. The content is basically unchanged and revised to reflect gender-neutrality. Scouts who have already downloaded the previous October 2015 workbook may continue to use it.

[Eagle Scout Project Coach Application](#)

[Request for Rank Time Extension](#)

EAGLE PROJECT –PLANNING AND COMPLETION – GETTING STARTED

- YOUR PROJECT HAS TO BENEFIT SOME SPONSOR IN YOUR COMMUNITY: CITY, STATE OR FEDERAL; CHURCHES, PARKS, SCHOOLS, COMMUNITY ORGANIZATIONS, SIMILAR GROUPS
- WHERE TO FIND EAGLE PROJECTS:
 - TALK TO RECENT EAGLE SCOUTS;
 - ASK LEADERS;
 - ASK AT YOUR CHURCH OR SCHOOL, OR AUMC;
 - CHECK WITH LOCAL PARK SYSTEMS
- IT'S GOOD TO HAVE A PERSONNEL CONNECTION TO THE PROJECT.
- TALK TO ORGANIZATION AND GET SOME BASIC PARAMETERS OF THE PROJECT
- CONSIDER THE COSTS OF THE PROJECT AND WHERE THE MONEY MIGHT COME FROM: WILL FUNDRAISING BE NECESSARY?
- ONCE YOU THINK YOU HAVE AN IDEA, CHECK WITH LEADERS IN OUR TROOP TO SEE IF THE PROJECT MEETS THE BASIC PRINCIPLES OF AN EAGLE PROJECT.
- START TO FILL OUT EAGLE SCOUT PROJECT PROPOSAL

EAGLE PROJECT –PLANNING AND COMPLETION – PROJECT WORKBOOK

Eagle Scout Service Project Workbook



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Please give a name to your project

Make sure you know the contents of all 26 pages of the workbook

- Message to parents
- How to work with your beneficiary
- All the step in the project
- Signatures – when to get then and who from
- Fundraising rules

EAGLE PROJECT –PLANNING AND COMPLETION – GENERAL RULES

- NO REQUIRED MINIMUM HOURS FOR A PROJECT
- ROUTINE LABOR IS NOT NORMALLY APPROPRIATE FOR A PROJECT
- PROJECT SHOULD NOT BE FOR A COMMERCIAL BUSINESS BUT THERE ARE EXCEPTIONS – ASK IF YOU ARE UNSURE.
- THE PROJECT MAY NOT BE A FUNDRAISER BUT YOU MAY DO FUNDRAISING TO GET FUNDS FOR YOUR PROJECT
- NO MORE THAN ONE EAGLE CANDIDATE CAN RECEIVE CREDIT FOR WORKING ON THE SAME SERVICE PROJECT
- PROJECT CAN NOT BE DIRECTLY FOR BSA
- TYPICALLY CLOTHING, FOOD, BLOOD, ETC. DRIVES ARE NOT ALLOWED

EAGLE PROJECT –PLANNING AND COMPLETION – FUNDRAISING, IF NEEDED

- SEE WHAT YOUR SPONSOR IS WILLING TO PROVIDE
- YOU CAN GET DONATIONS FROM YOUR SCOUT ACCOUNT, YOUR FAMILY, FROM PEOPLE IN YOUR TROOP, AND YOUR SPONSOR WITHOUT FILLING OUT THE FUNDRAISING FORM
- IF ANY OF THESE PEOPLE HAVE A DIRECT RELATIONSHIP WITH A COMPANY, YOU DON'T HAVE TO FILL OUT THE FUNDRAISING FORM
- IF ANY OF THE ABOVE ITEMS DON'T APPLY, THEN YOU MUST USE THE BSA FUNDRAISING FORM AND GET IT APPROVED BY COUNCIL BEFORE YOU APPROACH COMPANIES FOR DONATIONS.
- IF NEEDED, FILL OUT THE FORM, GET SIGNATURES AND SEND INTO COUNCIL FOR FORMAL APPROVAL BEFORE PROCEEDING WITH FUNDRAISING.
- PEOPLE IN OUR TROOP HAVE CONTACTS AT LOCAL HARDWARE CENTERS, SO ASK IF YOU NEED HELP OR ADVICE.

EAGLE PROJECT –PLANNING AND COMPLETION – APPROVALS FOR PROJECT

- ONCE YOU HAVE ROUGH APPROVAL FROM THE SPONSOR AND TROOP LEADERSHIP, FILL OUT THE PROPOSAL PART OF THE EAGLE SCOUT PROJECT WORKBOOK. TAKE PICTURES TO INCLUDE INSIDE.
- ONCE COMPLETED AND THERE IS TOTAL AGREEMENT ON THE DELIVERABLE OF THE PROJECT FOR THE SPONSOR, GET THE SPONSOR'S SIGNATURE IN THE WORKBOOK.
- PREPARE TO MAKE A PRESENTATION TO GIVE TO THE TROOP COMMITTEE AND THE SCOUTMASTER. BASICALLY SUMMARIZE YOUR WORKBOOK PROPOSAL INTO ONE PAGE.
- EMAIL MRS. BEARER AT BERARE73@GMAIL.COM TO GET ON THE TROOP COMMITTEE AGENDA (USUALLY THE FIRST THURSDAY EVERY MONTH.
- THE COMMITTEE AND SCOUTMASTER WILL ASK YOU QUESTIONS ABOUT YOUR PROJECT AND GIVE YOU SUGGESTIONS FOR YOUR PROJECT.
- IF APPROVED, BOTH WILL SIGN YOUR PAPERWORK.

EAGLE PROJECT –PLANNING AND COMPLETION – APPROVALS FOR PROJECT

- ONCE YOU HAVE SIGNED APPROVAL FROM THE SPONSOR, THE COMMITTEE CHAIRPERSON AND THE SCOUTMASTER, THERE IS ONE MORE APPROVAL STEP.
- EMAIL MR. OLGIN AT GREG_OLGIN@YAHOO.COM TO PRESENT AND GET COUNCIL APPROVAL. THEY MEET EVERY THIRD TUESDAY OF EACH MONTH AT THE AVON UNITED METHODIST CHURCH.
- THE PRESENTATION IS THE SAME AS WHAT YOU JUST DID FOR THE TROOP COMMITTEE/SCOUTMASTER APPROVAL.
- MAKE SURE TO BRING THE FULL Y FILLED OUT PROPOSAL PART OF THE WORKBOOK AND THE 3 SIGNATURES TO THIS MEETING SO YOU CAN GET YOU 4TH AND LAST APPROVAL SIGNATURE.
- ALWAYS KEEP TRACK OF ALL HOURS YOU HAVE SPENT ON THE PROJECT BUT DO NOT OFFICIALLY START TO WORK ON THE PROJECT UNTIL YOU HAVE YOUR 4 SIGNATURES.

EAGLE PROJECT –PLANNING AND COMPLETION – STARTING THE PROJECT

- WITH YOUR 4 SIGNATURES YOU CAN START TO FILL OUT THE EAGLE WORKBOOK “PLAN”, SECTION 2 OF THE WORKBOOK.
- THIS ALLOWS YOU TO THINK ABOUT ALL THE DETAILS OF YOUR PROJECT
- START TO THINK ABOUT DAYS THAT YOU WILL START IT, WHAT MATERIALS AND TOOLS YOU WILL NEED AND HOW YOU ARE GOING TO GET PEOPLE TO HELP YOU.
- THE GOAL IS TO SHOW LEADERSHIP IN COMPLETING THE PROJECT, NOT DO THE PROJECT BY YOURSELF OR JUST WITH YOUR FAMILY.
- IT IS IMPORTANT TO GET THE BOYS OF OUR TROOP INVOLVED FOR TWO REASONS: TO SHOW YOUR LEADERSHIP WITHIN THE TROOP AND TO TEACH THE YOUNGER BOYS THE DETAILS OF AN EAGLE PROJECT.
- MAKE ANNOUNCEMENTS AT TROOP MEETINGS WELL IN ADVANCE OF YOUR PROJECT DATES.
- HAVE BACKUP DATES FOR BAD WEATHER.

EAGLE PROJECT –PLANNING AND COMPLETION – FINISHING THE PROJECT

- ONCE YOU GET YOUR PROJECT COMPLETED, MAKE SURE YOU GET THE SPONSORS FINAL SIGNATURE AND YOUR SCOUTMASTER'S SIGNATURE ON THE WORKBOOK "REPORT". THIS IS THE LAST SECTION OF THE WORKBOOK AND THIS SECTION IS ACTUALLY WHAT YOU HAND IN TO COUNCIL.
- FILL OUT THE FULL SECTION AND MAKE SURE TO ADD PICTURES TO THE REPORT.
- YOU CAN HAVE AN ADULT IN THE TROOP REVIEW YOUR REPORT IF YOU WANT.



Mr. Pendleton
can help with
advancement
information

REQUIREMENT 4. While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. List only those positions served after Life board of review date.

Scout troop, Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide

Venturing crew, President, vice president, secretary, historian, den chief, treasurer, guide, quartermaster, chaplain aide, outdoor ethics guide
Sea Scout ship, Boatswain, boatswain's mate, punter, yeoman, storeroomkeeper, crew leader, media specialist, specialist, den chief, chaplain aide
Lone Scout: Leadership responsibility in your school, religious organization, or club, or elsewhere in your community

Position _____ FROM _____ TO _____
Date of Life Scout board of review _____
Month _____ Day _____ Year _____
Position _____ FROM _____ TO _____
Month _____ Day _____ Year _____

REQUIREMENT 5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 542-927, in meeting this requirement.

Project name: _____ Date project finished _____
Month _____ Day _____ Year _____
Grand total of hours: _____ (from Eagle Scout Service Project Workbook—for statistical purposes only)

REQUIREMENT 6. While a Life Scout, participate in a unit leader conference. Date conference was held _____
Month _____ Day _____ Year _____

CERTIFICATION BY APPLICANT. On my honor as a Scout, Venture, or Sea Scout all statements on this application are true and correct.
All requirements, with the exception of my board of review, were completed prior to my 18th birthday.
In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant _____ Telephone _____ Date _____
Month _____ Day _____ Year _____

*Or the date established by an extension of time granted by the National Council (see the Guide to Advancement, section 9.0.4.0.3). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the Guide to Advancement, section 10.0.0.0.

UNIT APPROVAL (personal signatures required)

Signature of unit leader _____ Telephone _____ Date _____
Scoutmaster, Advisor, or Skipper Month _____ Day _____ Year _____

Signature of unit committee chair _____ Telephone _____ Date _____
Month _____ Day _____ Year _____

BSA LOCAL COUNCIL VERIFICATION. According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed _____ Position _____ Date _____
Month _____ Day _____ Year _____

REQUIREMENT 7. Successfully complete your board of review for the Eagle Scout rank.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved. Date _____
Month _____ Day _____ Year _____

Signature of Eagle Scout board of review chair _____ Signature of council/district board representative (if applicable) _____

I certify that all procedures, as outlined in the Guide to Advancement, have been followed. I approve this application.

Scout executive _____ Date _____
Month _____ Day _____ Year _____

Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council.



NATIONAL EAGLE SCOUT ASSOCIATION. As an Eagle Scout, you may now join the National Eagle Scout Association, a fellowship of the top achievers of the Boy Scouts of America. Join TODAY! at www.NESA.org.

NESA membership fees go toward the production of the award-winning quarterly Eagle's Call, networking opportunities for Eagle Scouts, and support of NESA's many programs such as providing college scholarships.

Lifetime NESA members are eligible to purchase the NESA life member square knot at their local Scout shops. It is the same as the Eagle Scout knot, but with a silver border, and it replaces the Eagle square knot on the uniform.

Please use the most current application found at www.scouting.org/media/forms.aspx.

STATEMENT OF YOUR AMBITIONS AND LIFE PURPOSE

- A BRIEF SUMMARY OF YOUR HISTORY IN SCOUTS
- LISTING OF POSITIONS HELD IN YOUR RELIGIOUS INSTITUTION, SCHOOL, CAMP, COMMUNITY, OR OTHER ORGANIZATIONS, DURING WHICH YOU DEMONSTRATED LEADERSHIP SKILLS. INCLUDE HONORS AND AWARDS RECEIVED DURING THIS SERVICE.
- YOU CAN PUT WHAT YOU LEARNED FROM SCOUTS
- A BRIEF PARAGRAPH OF WHAT YOU PLAN TO DO IN SCOUTS IN THE NEAR TERM AND INTO THE FUTURE.
- ALSO WHAT ARE YOUR NON-SCOUT FUTURE PLANS



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LAKE ERIE COUNCIL

This is a request for a reference letter for Eagle Scout Candidate:

Name

Address

Telephone Unit #

Date

Greetings

I have submitted your name as a person that is familiar with me who would be willing to provide a letter of reference concerning my character and substance. Please include as much pertinent information as possible, such as: how long and under what circumstances you have known me, what is your opinion of my character, and what are my interests and activities. The letter should be as long as needed to convey your feelings. There is no form to be used, just a written reference on plain paper will work just fine. This information is very important in helping the members of the Eagle Board of Review to make a fair judgment as to my character. Please include my full name in your letter to eliminate any confusion. I have marked the person that you should send the letter to below.

All information in this letter will be held in strict confidence. The letter will be destroyed after the Board of Review is completed. It will NOT be shown to me.

I hope that you would give writing this important letter a priority in your busy day.

Sincerely

Eagle Scout Candidate

Please send your letter directly to the Service Area Advancement Team Lead checked below.

☐ Area 1: Janet L. Jury ~588 Mill St. ~Conneaut OH 44030
Email: janetjury588@gmail.com

☐ Area 2: Bill Johannisson ~7550 Liberty Rd. ~Solon, OH 44139
Email: william_johannisson@ameritech.net

☐ Area 3: Denise Day ~595 Columbia Rd. ~Bay Village OH 44140
Email: daydenise24@yahoo.com

☒ Area 4: Greg Olgin ~370 Irving Park Blvd #13 ~Sheffield Lake OH 44054
Email: greg_olgin@yahoo.com

Reference letters

- Determine who you want for references
- Give them this form with all the information about you filled in.
- Give them an addressed envelope (Mr. Olgin's address) with a stamp to mail it in, or they can email it to Mr. Olgin.
- They should not give it back to you!

FINAL STEPS

- GATHER ALL YOUR PAPERWORK AND HAVE IT IN A FOLDER/BINDER
- MAKE SURE YOUR REFERENCE LETTERS HAVE BEEN DELIVERED
- NEED TO TURN IN:
 - EAGLE SCOUT APPLICATION FILLED OUT AND SIGNED
 - PROJECT WORKBOOK – PRINT OUT THE ENTIRE 16+ PAGE EAGLE SCOUT PROJECT WORKBOOK, COMPLETELY FILLED OUT AND WITH ALL SIGNATURES AND PICTURES.
 - AMBITION AND LIFE PURPOSE STATEMENT
- MAKE COPIES OF ALL PAPERWORK OR HAVE DIGITAL COPIES
- IT IS BEST TO PUT ALL DOCUMENT IN A BINDER OR FOLDER SO NOTHING GET LOST OR FALLS OUT.
- MAIL OR DELIVER IN PERSON PAPERWORK TO COUNCIL, ATTENTION CHRISTINE FRISWOLD
- EMAIL MR. OLGIN, AND NOTIFY HIM THAT YOUR PAPERWORK HAS BEEN SUBMITTED SO HE CAN PREPARE FOR YOUR BOR. (THIRD TUESDAY OF EVERY MONTH AT THE CHURCH OR MORE RECENTLY VIA A WEBEX MEETING)